

Putnam County Public Library
Board of Trustees
October 16, 2023

President Jane McDonald called the regular meeting of the Board of Trustees to order in the library conference room at 10:26 am, on Monday, October 16, 2023, with Vice president, Leatha Walsh, Treasurer Marge Krigbaum, Parliamentarian Darl Davis, Secretary Gloria Smith, and Director Christy Allen present.

Leatha moved to accept the agenda. Darl seconded. Vote: 5-0-0.

Darl moved to pay bills totaling \$11,773.82. Leatha seconded. Vote: 5-0-0.

Gloria moved to approve amended minutes (change bondless to boundless under k of Librarian report). Darl seconded. Vote:5-0-0.

LIBRARIAN'S REPORT:

- a. Christy submitted Mini Tech Grant for \$5993.80 to help pay for microfilm reader. The remaining cost will be submitted to county grant.
- b. Identigo has been experiencing technical difficulties.
- c. MSL survey, due November 30, is nearly completed.
- d. Story Time Hours, held Wednesdays at 10 am, has started and entertained 5 children the first week and 10 the second.
- e. Beyond the Book, under direction of library staff, will begin November 13. Christy has coordinated transportation with the school bus system.

OLD BUSINESS:

- a. Audit should be completed by end of the month.
- b. New phone system will be installed Wednesday.
- c. Business card, with name changes, (removing Leatha, adding Christy) is working.
- d. A discussion was held about PTO (paid time off). Christy will write up new policy and present next month.

NEW BUSINESS:

- a. Gloria moved to purchase Cover One Binder and Book Repair system for \$1799, and submit bill to county grant. Leatha seconded. Vote: 5-0-0.
- b. Christy informed board of SB 190 which would provide tax relief for senior and could affect our county tax revenue.
- c. Christy will attend Director's meeting in Columbia, December 7 and 8. Marge moved to cover Christy's expenses. Leatha seconded. Vote: 5-0-0.
- d. Darl moved to close the library in honor of Veteran's Day, Friday and Saturday, November 10 and 11.

Our next meeting will be held Monday, November 20, 2023, at 10:30 am and will be staff appreciation luncheon. (Darl-sandwiches, Jane-chili and crackers, Leatha-vegetable tray, Marge and Gloria-dessert). Darl moved to adjourn at 11:33. Marge seconded. Vote: 5-0-0.

Respectfully submitted,

Gloria Smith